



COMMUNITY & ENVIRONMENTAL GRIEVANCE FORM

PART 2: RESPONSE FROM COMPANY

Does the claim proceed?

Yes

No

If NO, give reasons:

[Large empty box for providing reasons if the claim is not proceeded with]

Name of Person Logging the Incident: _____

Signature (CR Staff)

Date

PART 3: VERIFICATION

PARTICIPANTS' NAMES	FROM	DEPARTMENT
_____	_____	_____
_____	_____	_____
_____	_____	_____

Person Responsible for Technical Report

Date of Submittal of Technical ReportSignature.....

PART 4: CORRECTIVE ACTIONS

Specify Corrective Action:

Date of Corrective Action:

ACKNOWLEDGEMENT OF CLOSURE TO GRIEVANCE

Signature (CR Staff)

Date

Signature (Company Rep)

Date

OTHER RECOURSE TAKEN

If Complainant seeks further action (ADMINISTRATIVE OR LEGAL), please provide details if known.